

# **THE LIGHTHOUSE CLUB BENEVOLENT FUND**

**Report and Financial Statements**

**Year Ended: 31 December 2011**

**Charity No: 205670**

## **THE LIGHTHOUSE CLUB BENEVOLENT FUND**

<b>INDEX</b>	<b>PAGE</b>
Legal and Administrative Information	1
Report of the Trustees	2 - 4
Report of the Independent Auditor	5 - 6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 - 14

**THE LIGHTHOUSE CLUB BENEVOLENT FUND**

## Legal and Administrative Information

<b>Charity number</b>	205670
<b>Trustees</b>	J M Everett (Chairman) D Armstrong M J Cummings L Smith S Wright – resigned 16 May 2012
<b>Administrator</b>	P Burns
<b>Office</b>	Armstrong House Swallow Street STOCKPORT Cheshire SK1 3LG  Tel (0161) 429 0022 Fax (0161) 477 1022
<b>Independent auditor</b>	Grant Thornton UK LLP 3140 Rowan Place John Smith Drive Oxford Business Park South Oxford OX4 2WB
<b>Bankers</b>	Lloyds TSB 79 High Street CHESHAM Bucks HP5 1DE
<b>Solicitors</b>	Gordon Dadds 80 Brook Street Mayfair LONDON W1K 5DD

## **THE LIGHTHOUSE CLUB BENEVOLENT FUND**

### **Report of the Trustees for the year ended 31 December 2011**

The Trustees present their report along with the financial statements of the charity for the year ended 31 December 2011. The financial statements have been prepared in accordance with the accounting policies set out on pages 9-10 and comply with the charity's trust deed and applicable law.

#### **Constitution and Objects**

The Lighthouse Club Benevolent Fund is constituted under a trust deed dated 27 March, 1962 and is registered charity number 205670.

The objects of the charity are the relief of poverty suffered as a result of accident, disability or ill-health by persons employed or formerly employed within the building and civil engineering industry and allied trades.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

#### **Organisation**

The Trustees who have served during the year and since the year-end are set out on page 1. Trustees are appointed by the board of Trustees and serve until they wish to retire. The Trustees are in constant contact via telephone and e-mail in order to assess applications for benevolence. The Trustees are assisted in their work by a network of welfare officers who provide information about each proposed application for benevolence which are assessed bearing in mind the objects of the charity. Without the hard work and dedication of the welfare officers, none of this would be possible.

The day to day operations of The Lighthouse Club Benevolent Fund are managed by the Chairman of the Trustees together with the Administrator.

#### **Trustees recruitment and training**

The recruitment of Trustees is considered by the existing Trustees on an annual basis or when a vacancy arises. Training is reviewed annually and is undertaken as required.

#### **Plans for the future**

The Trustees are committed to continuing the work of the Lighthouse Club Benevolent Fund and are actively seeking new cases.

## **THE LIGHTHOUSE CLUB BENEVOLENT FUND**

### **Report of the Trustees for the year ended 31 December 2011 (Continued)**

#### **Financial Review and Investment Policy**

In the current year 37% of income (2010: 53%) was generated by the The Lighthouse Club who through its branches raise money at various functions such as dinners, ladies evenings, luncheons and other special events. Thanks must go to all Lighthouse Club members and their guests, who have supported the various functions throughout the year.

During the year aid was given to 345 cases, 185 of which received a monthly amount totalling £349,070 (2010: £412,165) and 162 received a one-off lump sum totalling £95,085 (2010: £81,154) to help during a difficult time or deal with a specific problem.

In addition to the above the Lighthouse Club Benevolent Fund has been pleased to finance holidays for some applicants who are disabled together with their carers through the Care Holidays Scheme at a cost of £ 3,786 (2010: £4,460).

In the year to 31 December 2011 benevolence payments decreased by £49,838 over the figure for 2010.

The Lighthouse Club Benevolent Fund shows a surplus for the year of £7,307 (2010: deficit £57,652) being an improvement of £64,959. This results from an increase in Voluntary Income received in the year of £22,991 matched with the decrease in charitable payments made in the year of £49,438 which reduced due to cases coming to a natural end and also the reduction in benevolence requests following the down turn in the civil engineering and building sectors in the country due to the prevailing economic climate. There was no restriction on the amount of benevolence given away. The Chairman of Trustees will highlight the deficit for the year to the Council of The Lighthouse Club, which is the main fundraising arm for the Benevolent Fund, and expects the year to 31 December 2012 to show a small deficit, but considers that the current level of funds available of £543,807 at 31 December 2011 will secure charitable payments for the future.

Whilst the Trustees generally do not make particular mention of individual or Company donations, we feel that it is important to highlight the contribution of Jennifer Deeney, who with the assistance of the Byrne Group plc, raised a remarkable £150,000.00 at a function held in London of which £100,000 was received by the lighthouse Club Benevolent Fund.

As in the prior year there are no restrictions on the charity's power to invest.

## **THE LIGHTHOUSE CLUB BENEVOLENT FUND**

### **Report of the Trustees for the year ended 31 December 2011 (Continued)**

#### **Reserves Policy**

It is the policy of the charity to maintain funds at a level sufficient to enable it to cover the current level of benevolence together with a reserve to cover any possible increased level of grants and to enable the charity to respond to the applications for first aid grants.

#### **Risk Management**

The Trustees have examined the major strategies and operational risks to which the charity is exposed and systems have been established to mitigate those risks. These are reviewed annually by the Trustees.

#### **Trustees' Responsibilities Statement**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's and group's transactions and disclose with reasonable accuracy at anytime the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE LIGHTHOUSE CLUB BENEVOLENT FUND****Report of the Trustees for the year ended 31 December 2011 (Continued)****Auditor**

Grant Thornton UK LLP offer themselves for reappointment as auditors in accordance with the Charities Act 1993, as amended by the Charities Act 2011.

Approved by the Trustees and signed on their behalf by;

**J M Everett,**  
**Chairman**  
25 May 2012



## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE LIGHTHOUSE CLUB BENEVOLENT FUND**

We have audited the financial statements of The Lighthouse Club Benevolent Fund for the year ended 31 December 2011 which comprise Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 4 the Trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditor.

### **Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the APB's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2011, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.





**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF  
THE LIGHTHOUSE CLUB BENEVOLENT FUND**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Grant Thornton UK LLP  
Statutory Auditor, Chartered Accountants  
Oxford

25 May 2012

Grant Thornton UK LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**THE LIGHTHOUSE CLUB BENEVOLENT FUND****Statement of Financial Activities for the year ended 31 December 2011**

	Note	Designated funds £	Undesignated funds £	Total Unrestricted funds 2011 £	Total Unrestricted funds 2010 £
<b>Incoming resources</b>					
Incoming resource from generated funds					
Voluntary income	2	-	513,518	513,518	490,527
Investment income		822	754	1,576	825
Total incoming resources		<u>822</u>	<u>514,272</u>	<u>515,094</u>	<u>491,352</u>
<b>Resources expended</b>					
Costs of generating funds					
Costs of generating voluntary income		-	51,899	51,899	45,420
Investment management costs		-	1,166	1,166	1,264
Charitable activities	4	-	447,941	447,941	497,779
Governance costs		-	6,781	6,781	4,541
Other resources expended		-	-	-	-
Total resources expended	3	<u>-</u>	<u>507,787</u>	<u>507,787</u>	<u>549,004</u>
Net incoming/(outgoing) resources before transfers		822	6,485	7,307	(57,652)
Transfers		-	-	-	-
Net income and expenditure and movement in funds		<u>822</u>	<u>6,485</u>	<u>7,307</u>	<u>(57,652)</u>
Total funds brought forward at 1 January 2011		<u>58,848</u>	<u>477,652</u>	<u>536,500</u>	<u>594,152</u>
Total funds carried forward at 31 December 2011	8	<u>59,670</u>	<u>484,137</u>	<u>543,807</u>	<u>536,500</u>

There were no recognised gains or losses other than the excess of expenditure for the year. The accompanying notes form an integral part of these financial statements.

**THE LIGHTHOUSE CLUB BENEVOLENT FUND**

**Balance sheet at 31 December 2011**

	Note	2011	2010
		£	£
<b>Fixed assets</b>			
Tangible assets for use by the charity	5	264	369
<b>Current assets</b>			
Debtors	6	139,618	99,522
Cash at bank and in hand		<u>406,512</u>	<u>439,110</u>
		546,130	538,632
<b>Creditors - amounts falling due within one year</b>	7	<u>2,587</u>	<u>2,501</u>
		543,543	536,131
<b>Net current assets</b>		<u>543,807</u>	<u>536,500</u>
<b>Funds</b>	8		
Designated		59,670	58,848
Undesignated		<u>484,137</u>	<u>477,652</u>
		<u>543,807</u>	<u>536,500</u>

Approved by the Board of Trustees on 25 May 2012 and signed on its behalf by

J.M. Everett  
Chairman

The accompanying notes form an integral part of these financial statements.

## THE LIGHTHOUSE CLUB BENEVOLENT FUND

### Notes forming part of the Financial Statements for the year ended 31 December 2011

#### 1. Principal Accounting Policies

##### (a) Basis of Preparation

These financial statements combine the accounts of all funds which are governed by the terms of the Trust Deed dated 27 March, 1962.

These financial statements do not include the financial statements of branches of The Lighthouse Club. Donations from these branches are only recognised when received.

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005). The accounting policies have remained unchanged and are set out below.

##### (b) Fund Accounting

Details of the nature and purpose of each fund is set out in note 8.

##### (c) Voluntary Income

All donations are included in income on receipt.

Donations under deed of covenant together with the associated income tax recovery are recognised as income when the donation is received.

##### (d) Fixed Assets and Depreciation

Fixed assets are included in the financial statements at their historical cost and are written off over their estimated useful lives by equal annual instalments by depreciation through the income and expenditure account.

The rates applicable are:

Office equipment	10%
Computer equipment	33 $\frac{1}{3}$ %
Facsimile	25%

##### (e) Investment Income

Interest is accrued on a daily basis and is credited on this basis in the Statement of Financial Activities.

## THE LIGHTHOUSE CLUB BENEVOLENT FUND

### Notes forming part of the Financial Statements for the year ended 31 December 2011

**(f) Expenditure**

Expenditure, which is charged on an accruals basis, is allocated between:

- expenditure incurred in generating funds;
- charitable expenditure incurred directly to the fulfilment of the charity's objectives;
- expenditure incurred in the governance costs of the charity.

**(g) Recognition of liabilities**

Liabilities are recognised when there is a legal and constructive obligation committing the charity to the expenditure.

### 2. Voluntary income

	Designated £	Undesignated £	2011 Total £	2010 Total £
Donations from branches	-	188,700	<b>188,700</b>	260,238
Other donations	-	207,040	<b>207,040</b>	121,171
Corporate appeal	-	77,049	<b>77,049</b>	76,111
Dinner/Ball donation from the Lighthouse Club	-	40,729	<b>40,729</b>	33,007
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Total voluntary income	-	513,518	<b>513,518</b>	490,527
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**THE LIGHTHOUSE CLUB BENEVOLENT FUND**

**Notes forming part of the Financial Statements for the year ended 31 December 2011**

**3. Resources expended**

	<b>Costs of generating voluntary income £</b>	<b>Investment management £</b>	<b>Charitable activities (note 4) £</b>	<b>Governance costs £</b>	<b>2011 Total £</b>	<b>2010 Total £</b>
Salary - Administrator	32,499				<b>32,499</b>	30,951
National Insurance - Administrator	3,489				<b>3,489</b>	3,230
Stationery, postage and telephone	4,329				<b>4,329</b>	4,665
Travelling, subsistence and meeting expenses				4,631	<b>4,631</b>	2,541
Administration Charges	5,000				<b>5,000</b>	-
Lighthouse Club Office rent	5,030				<b>5,030</b>	4,980
Audit fee and taxation work				2,150	<b>2,150</b>	2,000
Depreciation	105				<b>105</b>	106
Insurance	1,177				<b>1,177</b>	1,176
Sundries	270				<b>270</b>	312
Bank charges		1,166			<b>1,166</b>	1,264
Donations			444,155		<b>444,155</b>	493,319
Care holidays			3,786		<b>3,786</b>	4,460
<b>Total 2011</b>	<b><u>51,899</u></b>	<b><u>1,166</u></b>	<b><u>447,941</u></b>	<b><u>6,781</u></b>	<b><u>507,787</u></b>	
<b>Total 2010</b>	<b><u>45,420</u></b>	<b><u>1,264</u></b>	<b><u>497,779</u></b>	<b><u>4,541</u></b>		<b><u>549,004</u></b>

**THE LIGHTHOUSE CLUB BENEVOLENT FUND**

**Notes forming part of the Financial Statements for the year ended 31 December 2011**

**4. Charitable activities**

	<b>Designated</b>	<b>Undesignated</b>	<b>2011 Total</b>	2010 Total
	£	£	£	£
Cases supported by donations	-	<b>444,155</b>	<b>444,155</b>	493,319
Care holidays	-	<b>3,786</b>	<b>3,786</b>	4,460
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>-</b>	<b>447,941</b>	<b>447,941</b>	497,779
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**5. Fixed Assets**

	<b>Computer Equipment</b>	<b>Office Equipment</b>	<b>Facsimile</b>	<b>Total</b>
	£	£	£	£
<b>Cost</b>				
At 1 January 2011	473	1,045	200	<b>1,718</b>
Additions	-	-	-	-
At 31 December 2011	<hr/> 473	<hr/> 1,045	<hr/> 200	<hr/> <b>1,718</b>
<b>Depreciation</b>				
At 1 January 2011	366	784	199	<b>1,349</b>
Provided in the period	53	52	-	<b>105</b>
At 31 December 2011	<hr/> 419	<hr/> 836	<hr/> 199	<hr/> <b>1,454</b>
Net book amount at 31 December 2010	<hr/> <b>547</b>	<hr/> <b>209</b>	<hr/> <b>1</b>	<hr/> <b>264</b>
Net book amount at 31 December 2011	<hr/> <b>107</b>	<hr/> <b>261</b>	<hr/> <b>1</b>	<hr/> <b>369</b>

## THE LIGHTHOUSE CLUB BENEVOLENT FUND

### Notes forming part of the Financial Statements for the year ended 31 December 2011

#### 6. Debtors

	2011 £	2010 £
Amount due from The Lighthouse Club	137,647	98,366
Other debtors	1,971	1,156
	<u>139,618</u>	<u>90,522</u>

#### 7. Creditors

	2011 Total £	2010 Total £
Other creditors	2,587	2,501
	<u>2,587</u>	<u>2,501</u>

#### 8. Unrestricted funds

	Designated £	Undesignated £	Total £
At 1 January 2011	58,848	477,652	536,500
Incoming Resources	822	514,272	515,094
Expenditure	-	(507,787)	(507,787)
Gains/(losses)	-	-	-
Transfers	-	-	-
At 31 December 2011	<u>59,670</u>	<u>484,137</u>	<u>543,807</u>

#### Unrestricted designated funds

During 2002 a bequest from the estate of Mr Harry Collins, a founder Trustee was received of £50,413. The Trustees agreed to place this in a designated fund named The Harry Collins Reserve Fund for use if other financial resources of the Benevolent Fund become insufficient for immediate purposes.



**THE LIGHTHOUSE CLUB BENEVOLENT FUND****Notes forming part of the Financial Statements for the year ended 31 December 2011****8. Unrestricted funds (continued)****Unrestricted undesignated funds.**

These comprise those funds which the Trustees are free to use in accordance with the charitable objects.

**9. Trustees**

No remuneration was paid to Trustees during the year.

During the year, 2 Trustees (2010: 2 Trustees) were reimbursed for travelling expenses totalling £541 (2010: £576)